REPUBLIC OF BOTSWANA **Name of Procuring Entity: UNIVERSITY OF BOTSWANA**	**TENDERING PROCEDURES**	**T1.1 TENDER NOTICE and INVITATION TO TENDER**

- **Tender Reference Number: UBT 2026/2027-13**

- **Tender Title: A WORKS CONTRACT FOR THE PROPOSED EXTENSION AND FACELIFTING OF THE EXISITING BLOCK 206 FROM SINGLE STOREY TO DOUBLE STOREY BUILDING AT THE UNIVERSITY OF BOTSWANA**

- Sealed Tender offers are invited for the provision of a Works Contract for THE PROPOSED EXTENSION AND FACELIFTING OF THE EXISITING BLOCK 206 FROM SINGLE STOREY TO DOUBLE STOREY BUILDING AT THE UNIVERSITY OF BOTSWANA

The Works Contract will include the following:

- Conversion of Block 206 into a double storey office building for a period of eight (8) months
- Demolition works to remove roof structure, internal walls, existing fittings
- Extensive concrete works including for columns, floors and casting of a disability ramp
- Brickwork
- Installation of new roof structure
- Floor finishes including tiling
- Plumbing installation works
- Carpentry works and joinery
- Paintwork

- The Procuring Entity is University of Botswana

- Procurement Method is: Open Domestic Bidding

- Tenderers must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority (PPRA) in the following categories:

  Code: 01 Building Construction and Maintenance.

  Sub code(s): 01 Building Construction

  Grade B

In addition, the associates, JV partners or his sub-contractors shall possess the following codes.

Code: 01 Building Construction and Maintenance

Sub Code:01 Building Construction

Grade B

- This tender is reserved for Citizen Contractors in line with Section 76 of the Public Procurement Act.
- Preference Margins will be applied to qualifying bidders in line with the prescribed schemes (EDD).

- Tenderers to purchase all their products from 100% Citizen locally based manufacturers and service providers, provided that the goods and services are locally available, competitively priced and meet tender specifications in terms of quality standard as certified or recognized by Botswana Bureau of Standards (BOBS) or other recognized certifying bodies.

- Documents will be available for purchase by bidders on the University's website on **www.ub.ac.bw/connect/tenders on the 12th November 2026.**

- (Non-refundable tender fee is P500.00 (Vat Inclusive) made out in favour of the University of Botswana, Youth to pay 50%.

Click on the payment button shown at the end of the advert

- Follow the on-screen steps to complete payment for the tender.
- The tender document will be automatically sent to your email once payment has been approved.
- Citizen Youth-owned companies will pay non-refundable fee of Two Hundred and Fifty Pula only (P250.00) for the Tender Documents. They will be expected to produce identity documents for shareholders and proof of ownership of the company.

- Queries or clarifications relating to the issuance of these documents may be addressed in writing or email no later than 3 days before the tender closing date to Ms Osetse Mogau, Tel No. 3554451/ Mr Martin Maika Tel No. 3552329: Email mogauo@ub.ac.bw/procurement@ub.ac.bw and maikam@ub.ac.bw

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- A compulsory physical site visit and/ or pre- tender meeting with representatives of the Procuring Entity will take place at Procurement Department committee room on **18th November 2026 starting at 10:00am hrs.**

The Attendance Register will be used to confirm proof of attendance by the bidder at compliance evaluation stage. Non-attendance of the site visit shall lead to outright rejection of the bid at evaluation stage.

No company representative shall be allowed to represent more than one company. The tender clarification/site visit meeting is a prerequisite and as such those not attending shall be disqualified from evaluation and adjudication of this tender.

- The site visit shall be followed by a compulsory clarification/site visit meeting in order to familiarize themselves fully with the scope of works and the conditions under which the services are to be performed prior to responding to the tender

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- **The closing date and time for receipt of sealed tender offers is 10:00 hrs on the 25th November 2026**
- Late, faxed and emailed tender offers will not be accepted.
- The tender Evaluation will follow Least Cost Works Selection Evaluation Procedure

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- The Bid Submission Method is: One Envelope Submission Method in which a tenderers financial and technical offer is submitted together in one sealed envelope.

- One (1) original tender document marked ORIGINAL and soft copy in USB

document marked copy in one sealed envelope clearly marked

“Tender Reference No UBT 2026/2027-13 Procurement of Works Contract for A WORKS CONTRACT FOR THE PROPOSED EXTENSION AND FACELIFTING OF THE EXISITING BLOCK 206 FROM SINGLE STOREY TO DOUBLE STOREY BUILDING AT THE UNIVERSITY OF BOTSWANA shall be delivered to Procurement Department Building Block 129 Office No 5 in the Maintenance Yard University of Botswana.

- The name and address of the bidder should be clearly marked on the envelope.

The Public Procurement Regulatory Authority Standardised Conditions of Tender for Works shall apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

{Notwithstanding anything in the foregoing, the University of Botswana is not bound to accept the lowest or any tender offer.}

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Accounting Officer

(University of Botswana)