REPUBLIC OF BOTSWANA UNIVERSITY OF BOTSWANA:	TENDERING PROCEDURES	T1.1 TENDER NOTICE and INVITATION TO TENDER

- **Tender Reference Number: UBT 2026/2027-05**

- **Tender Title: A WORKS CONTRACT FOR THE SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF A SEWAGE PIT MUNCHER (GRINDER) FOR THE SEWAGE PUMPING SYSTEM AT THE UNIVERSITY OF BOTSWANA SEWAGE PLANT PIT**

- Sealed Tender offers are invited for the provision of a works contract for the PROCUREMENT OF SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF A SEWAGE PIT MUNCHER (GRINDER) FOR THE SEWAGE PUMPING SYSTEM AT THE UNIVERSITY OF BOTSWANA SEWAGE PLANT PIT

- The Procuring Entity is University of Botswana

- Procurement Method is: Open Domestic Bidding

- Tenderers must, to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority (PPRA) in the following categories:

  Code: 08 Mechanical Engineering Works and Maintenance.

  Sub code(s): 11 Pumps and Munchers **Grade C**

- This tender is reserved for Citizen Contractors in line with Section 76 of the Public Procurement Act
- Preference margins will be applied to qualifying bidders in line with the Economic Diversification Drive (EDD)

- Tenderers to purchase all their products from 100% Citizen locally based manufacturers and service providers, provided that the goods and services are locally available, competitively priced and meet tender specifications in terms of quality standard as

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certified or recognized by Botswana Bureau of Standards (BOBS) or other recognized certifying bodies.

- Documents will be available for purchase on University of Botswana's website www.ub.bw/connect on the 12th November 2026

- Click on the payment button shown at the end of the advert. (Non-refundable tender fee is P500.00 (Vat Inclusive) made out in favour of the University of Botswana, Youth to pay 50%.
- Follow the on-screen steps to complete payment for the tender.
- The tender document will be automatically sent to your email once payment has been approved.
- Citizen Youth-owned companies will pay non-refundable fee of Two Hundred and Fifty Pula only (P250.00) for the Tender Documents. They will be expected to produce identity documents for shareholders and proof of ownership of the company. For youth-owned companies, payment should be made through UB Online Payment Portal and produce proof of payment upon collection of tender documents at University of Botswana Business Block, Block 129, Department of Procurement Office 004, within Maintenance yard

- Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than 20th November 2026 to Ms. Osetse Mogau TelNo3554451.Email address: mogauo@ub.ac.bw/procurement@ub.ac.bw/maikam@ub.ac.bw

- A compulsory pre - tender meeting with representatives of the Procuring Entity will take place at University of Botswana, Procurement Department Building, Maintenance Yard, and Committee Room on the 18th November 2026 Tenderers must assemble by the entrance at 1000 hours for registration.
- Tender clarification and site visit meeting to be held at 1000 hours. Registration shall be closed at 1030hrs.
- The Attendance Register will be used to confirm proof of attendance by the bidder at compliance evaluation stage. non-attendance of the site visit shall lead to outright rejection of the bid.
- No company representative shall be allowed to represent more than one company. The tender clarification/site visit meeting is a pre-requisite and as such those not attending shall be disqualified from evaluation and adjudication of this tender.

- All Bidders are advised to attend the compulsory clarification/site visit meeting in order to familiarize themselves fully with the scope of services and the conditions under which the services are to be performed prior to responding to the tender.

- The closing date and time for receipt of sealed tender offers is 10:00 hours on the 25th November 2026
- Late tender offers will not be accepted.
- The tender Evaluation will follow Least Cost Selection Works
- The Bid Submission Method is: One Envelope Submission Method in which a tenderers financial and technical offer is submitted together in one sealed envelope

- One (1) original tender document marked ORIGINAL plus 1 duplicate in USB marked copy in one sealed envelope clearly marked
- "Tender Reference No: UBT 2026/2027-05 A WORKS CONTRACT FOR THE SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF A SEWAGE PIT MUNCHER (GRINDER) FOR THE SEWAGE PUMPING SYSTEM AT THE UNIVERSITY OF BOTSWANA SEWAGE PLANT PIT shall be delivered to:

University of Botswana, Procurement Department Building, inside the tender box at Block 129 Office No.5 in the Maintenance Yard

- The name and address of the bidder should be clearly marked on the envelope.

The Public Procurement Regulatory Authority Standardised Conditions of Tender for Works shall apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

{Notwithstanding anything in the foregoing, the University of Botswana is not bound to accept the lowest or any tender offer.}

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{Accounting Officer}

University of Botswana