



Form G
(reg. 50(7)(a)(i))

Record of Bid Opening – Single Envelope or Package

Procuring entity: University of Botswana

User Department: Corporate Affairs

Tender number:	2026/2027-19		
Tender Title:	A TENDER FOR THE PROCUREMENT OF DECORATION SERVICES FOR THE 2026 UNIVERSITY OF BOTSWANA (UB) GRADUATION CEREMONIES ON THE 21st TO THE 23rd OF OCTOBER		
Closing date:	Day	Month	Year
	18	SEPTEMBER	2026
Closing time:	10:00HRS		

¹ Bid No.	² Name of bidder	³ No. of copies		⁴ Currency BWP	⁵ Bid amount/ rate	⁶ Other items submitted
	The Dialogue Group	O	C	BWP		
2 ✓	Ratco Events	✓	✓	✓	393,140.40	memory stick USB
	Mighty's Hiring Services Pty Ltd					
1 ✓	DASH CATERING SERVICES PTY LTD	✓	✓	✓	274,432.20	memory stick USB
3 ✓	PALM MEDIA (PTY) LTD	✓	✓	✓	47,264.40	memory stick USB

¹ Bids/quotes received shall be numbered accordingly

² Names in full of all the bids received

³ Number of copies received from each; O indicates Original and C indicates Copies

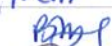
⁴ The currency of the quoted amount

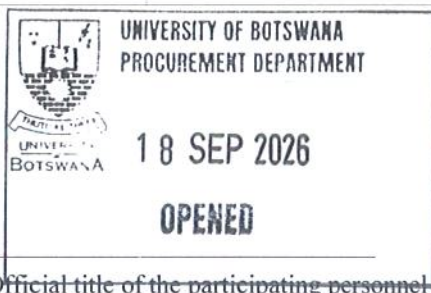
⁵ Lump sum value of works/services/supplies where applicable

⁶ Record any other items submitted as per the tender requirement

We certify that:

- bids as noted in the above list and no others were received as per the stipulated time in the invitation to tender; and
- such bids were opened in our presence and marked appropriately by us on -18-- /-09--- /2026---

Department/Unit	Full names of officers present	Signature	⁷ Designation
Procurement	Rogers Mosime		
PROCUREMENT	RUTH MATSETSE		PROCUREMENT OFFICER
PROCUREMENT	BEAUTY NTHLE		Procurement officer
CELTi	LEBOTSE KGOPE		ACL TECHNICIAN
CELTi	TEBESOR. TLADI		CHIEF TECHNICIAN
Procurement Unit	Haral Orefile Kedeletse		Student Attachment
Procurement unit	Amogelang C. Magothoane	ACM	Student Attachment
Procurement Oversight	Bekir O. Momo		Asst Manager
PROCUREMENT	OSETSE MUGAU		SENIOR PROCUREMENT



⁷Official title of the participating personnel