Title of Abstract (Times New Roman Font, 12 point and in bold)

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**Authors:** Initials and last name; Times New Roman font, 11 point, single column, centered; with presenting author underlined.

**Affliation:** Times New Roman font, 10 point, single column, centered, with e-mail address of the presenting author.

**Body of Abstract:** Times New Roman font, 11 point; single column and justified with a maximum length of one page (A4). References are to be placed in square brackets; e.g. [1].

**Figures and Table:** Figures and Tables, e.g. Fig. 1 and Table 1, should have their captions below them and be centered across the page.

[1] M. R. Foreman, C. Ma, A. F. Hill, N. E. Otten, M. Sharma, N. Tshabang and J. S. Ward; Dichlorobis(methimazolyl)borato complexes of ruthenium and osmium; Dalton Trans., 2017, **46**(43), 14957-14972